

ROUZERFEST 2010

Saturday, August 21, 2010, 9am to 6pm

PO Box 304

Rouzerville, PA 17250

FOOD VENDOR AGREEMENT

A check or money order for the space fee made payable to Rouzerville Business Association (RBA) must accompany the signed agreement. **IT IS NOT REFUNDABLE!!** The event will be held rain or shine. There will be a **\$37.00** service charge on returned checks.

DISPLAY RULES

- 1) Spaces are approximately 30' x 15'. You may not extend into another vendor's space. If you cannot fit into the space dimensions of the allotted space, please rent an additional space to accommodate your set-up.
- 2) Spaces are assigned as applications are received pending the approval of the selection committee.
- 3) Rouzerfest 2010 is scheduled from 9 am to 6 pm. Set-up begins on Friday, August 20, 2010 from 5 pm to 8 pm, and continues on Saturday from 6 am to 8 am. You must be in your space by 7 am.

ALL VEHICLES MUST BE PARKED ONLY IN THE AUTHORIZED VENDOR PARKING AREA FOR THE DURATION OF THE EVENT. NO VEHICLES OR TRAILERS WILL BE PERMITTED IN GRASSY AREA AT ANY TIME. PLEASE DO NOT BLOCK ROADWAYS, WALKWAYS OR PATHS.

Vendors must be out of their space by 8:30 PM. The committee reserves the right to change these conditions as required. Please enter the park at vendor sign entrance and register at the check in station.

- 4) Please do not store or display food items on the walkways. Maintain a clean and neat space at all times.
- 5) Please be advised that GENERATORS MUST BE COVERED AT ALL TIMES to decrease noise levels.
- 6) Each vendor is responsible for leaving their space as they found it. RBA will provide garbage removal. Vendor will be expected to clean and properly dispose of debris and trash from Vendor's space into containers provided
- 7) A sign listing your menu items and their prices must be visible to the customer. The RBA committee reserves the right to require the Vendor to use only a partial menu in order to prevent duplication of food items.

NO VENDOR WILL BE PERMITTED TO SELL HOT DOGS, HAMBURGERS, REGULAR FRENCH FRIES OR SODA. THIS IS RESERVED FOR RBA MEMBERS ONLY.

- 8) Each vendor must have a current and valid state Sales Tax license and be responsible for collecting taxes. Health inspection licenses must be applied for through the Department of Agriculture for Pennsylvania and be available on the day of the event.
- 9) A no call/no show will jeopardize future participation. If for any reason you cannot attend please contact the RBA so your space may be filled.
- 10) Vendor will be required to provide Vendor's own public liability insurance in amounts of \$250,000 per person and \$1,000,000 per occurrence; food vendors will be required to submit a Certificate of Liability Insurance along with the application.

AGREEMENT RULES

- 1) Complete all information on the agreement, as an incomplete agreement will not be considered.
- 2) Space assignments are not guaranteed. The committee reserves the right to make the final space assignment.
- 3) Applications will be accepted until August 1, 2010 or until spaces are sold out. You are encouraged to apply early. Deposit of your check will be considered your acceptance.
- 4) Space assignments will be posted at the Information Center.

FEE SCHEDULE

If Paid by May 31, 2010	\$50.00	June 1 – June 30, 2010	\$55.00
July 1 – July 31, 2010	\$60.00	August 1 and later	\$70.00

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Business Name _____

Contact Person _____

Address _____

City _____ State _____ Zip Code _____

E-Mail _____ Telephone _____

PA Sales Tax License Number _____ Fax Number _____

MANDATORY: List all items to be sold at the event

Please remember the RBA committee reserves the right to require the Vendor to use only a partial menu in order to prevent duplication of food items. In the event of duplications, you will be contacted and asked to alter your menu.

Need 110 VAC hook-up? _____ Tent/Trailer Size _____ Include photo of your set-up _____

Booth Preference _____ or same booth as last year _____

(The RBA will attempt to assign booth in your preferred area, however, we reserve the right assign a different space if necessary.)

Statement of Waiver

I hereby consent to the rules and regulations in this agreement. By signing this agreement I understand and agree to follow the rules set forth. I do hereby agree to indemnify and hold harmless the Rouzerville Business Association (RBA) and their respective officers, agents, members, and employees of any sponsoring organization and underwriters, individually or collectively, from fines, penalties, liabilities, losses, claims, damages and expenses including court costs, and attorney's fees incurred or suffered as a result or relating to my participation in the event known as ROUZERFEST 2010, held on Saturday, August 21, 2010.

Signature _____

Date _____

Important!! Did you....

- Completely fill out and sign the agreement?
- Include a photo of your set-up?
- Include a Certificate of Liability Insurance?
- Apply for Health inspection license?
- Include your check/money order for made payable to the RBA according to the fee schedule?

If Paid by May 31, 2010	\$50.00	June 1 – June 30, 2010	\$55.00
July 1 – July 31, 2010	\$60.00	August 1 and later	\$70.00

Please mail to RBA at P.O. Box 304 Rouzerville PA 17250

Please list any comments or suggestions from last year's event:

